

# Shipping Request (Please Print)

(Please Circle) UPS or Fed Ex

Package Contents:

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Shipping Date:

Month	Day	Year

Sender's Name:

Last Name	First Name

Recipient's: Last Name:

	First Name:

Company Name:

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Street Address:

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City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_ Telephone: (    ) \_\_\_\_\_

Scale located at ChemStores
Package Weight: _____ LBS.
Package Length: _____ inches
Package Width: _____ inches
Package Height: _____ inches
Package Declared Value: USD: _____

## Service Type:

Overnight (Domestic)	_____
Two Day ( Domestic)	_____
Three Day (Domestic)	_____
UPS: World Wide Express 1-2 Day Internat'l (Contract)	_____
Ground	_____
Other	_____

Budget Number to Charge: \_\_\_\_\_

Budget Approval Signature: \_\_\_\_\_